

**Program Review Committee  
Navajo Tech**

**Minutes**

<b>Attendees:</b> Franklin Elliott, Tilda Harrison-Woody, Daniel McLaughlin (co-chair), Anita Roastingear, Ragavanantham Shanmugam (co-chair), Nabanita Saikia, & Tsosie Schneider <b>Absent:</b> Sheena Begay, Twilia Chavez, Sharon Nelson, Chris Storer, Brenda Tom, & Andrea Wilson.	<b>Date:</b> Fri Sep 3 2021 <b>Start:</b> 11:00 am <b>End:</b> 11:35 am <i>The meeting was held via Zoom due to Covid cleaning.</i>
Agenda items & notes	Action & persons responsible
I. Approval of the agenda	
Approved by consensus.	
II. Previous minutes	
Approved by consensus.	
III. Reports	
<b>A. Career Services:</b> Andrea Wilson. Did not attend. <b>B. Finance:</b> Twilia Chavez. Did not attend. <b>C. Human Resources:</b> Brenda Tom. Did not attend. <b>D. Institutional Research:</b> Sheena Begay. Did not attend.	
IV. Old business	
<b>A. PRC Guide 2022.</b> Members reviewed and approved by consensus final draft of PR Guide 2022. <b>B. Orientation schedule.</b> Members volunteered for remaining spots open in the agenda. <b>C. PRC meeting norms:</b> Added to the initial list of meeting norms will be: "Share news about program review with colleagues and peer groups."	Send to Fac Con as action item: <b>PR co-chairs.</b> Send to all SST's, Department Chairs, and PRC members: <b>PR co-chairs.</b> Add to PRC norms: <b>PR co-chairs</b>
V. New business	
<b>A. SST's invitation to PR Orientation.</b> Extended discussion took place about best ways to get Self-Study Teams, Department Chairpersons, and PRC members involved in PR Orientation. Through persuasion and encouragement? Through more heavy-handed approaches?	Brainstorm with academic administration how best to organize PR Orientation: <b>PR co-chairs</b>
VI. Announcements	
None.	
<b>Next PR meeting = Program Review Orientation 2022 Fri Sep 17 • 1-3 pm • SUB 231 &amp; Zoom ID 890 1559 5908</b>	