

Program Review Committee Meeting

February 3, 2023 11:30 a.m. (Zoom)

Minutes

1. Call to order/Roll call - 11:31 a.m.
2. Approval of January minutes - Motion by Sheena to approve, seconded by Anita.
3. Preparations for AY22 PR presentations
 - a. Agenda/schedule of presentations - Tilda will draft an agenda and share it with the committee chairs
 - b. MCs - Dr. Fowler, Jennifer will meet to plan for the hearings
 - c. Zoom - Dianna/Anita; Dianna will host the meeting and share hosting with Anita so that she can record, and they will practice in advance on Tuesday
 - d. Note-takers - Anita and Dianna will take notes, focusing on the Q/A
 - e. Summary draft writers - Dianna and Jennifer
4. Other items
 - a. In past years, presenters were not aware that a Powerpoint is desirable, particularly when the meeting is online. Anita/Jennifer will send a copy of their past PR presentation and Dianna will share it with the presenters to use as a model.
 - b. Not all presenters showed up in past years' hearings. Dianna will send a reminder to each presenter on Tuesday before the hearings.
 - c. Sheena will provide lunch for the Program Review Committee members. Dianna will send her the member list.
5. Next meeting: February 24, 11:30 a.m.
6. Adjournment - Motion by Sheena and seconded by Anita. Meeting adjourned at 11:55 a.m.

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| Attendees | <input checked="" type="checkbox"/> Sheena Begay/Wanda Jimmie <input type="checkbox"/> Tilda Harrison-Woody <input type="checkbox"/> Henry Fowler |
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| | <ul style="list-style-type: none"><input type="checkbox"/> Sharon Nelson<input checked="" type="checkbox"/> Anita Roastingear<input type="checkbox"/> Ragavanantham Shanmugam<input type="checkbox"/> Chris Storer<input checked="" type="checkbox"/> Cheryl Thompson/Leland McCurtain<input type="checkbox"/> Brenda Tom<input checked="" type="checkbox"/> Anusuya Vellingiri<input checked="" type="checkbox"/> Shawna Begay<input checked="" type="checkbox"/> Dianna Dekelaita Mullet<input checked="" type="checkbox"/> Jennifer Wheeler |
| Date | February 3, 2023 |
| Start Time | 11:30 a.m. |
| End Time | 11:55 a.m. |
| Location | Zoom |