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NAVAJO TECHNICAL UNIVERSITY

E S T A B L I S H E D 1 9 7 9

Laptop Purchase Program

Throughout the pandemic, all courses went to online learning and Navajo Technical University (NTU) realized the need of laptop for students to succeed in their online classes. NTU is assisting enrolled students with the opportunity to purchase a laptop at a discounted price so students will be able to own their own laptops. Students that are receiving scholarships and/or grants are able to charge a one-time fee of \$500.00 per laptop. Students interested in purchasing a laptop can see requirements and procedures below. Please contact the NTU Bookstore or Financial Aid Office with any questions.

Laptop Charge Requirements for NTU Students:

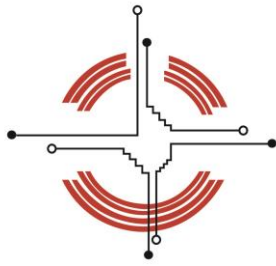
1. Students receiving enough financial resources after covering tuition, fees, and books.
2. Have not previously charged a laptop to their student account. **Only one laptop charge per student**
3. Laptops CANNOT be shipped.

LAPTOP PURCHASE PROCEDURES:

Pell Eligible Students

****Students are limited to charging ONE laptop.**

1. First, contact your Financial Aid Office to see if you are eligible. This is to ensure first that you have enough Financial Aid to cover your tuition, fees, books, housing and meals. The Financial Aid Office will notify the Bookstore Department of your eligibility.
 - i. Financial Aid Office
505-387-7442 or 505-387-7361.
 - ii. Chinle Financial Aid Office
jyazzie@navajotech.edu
928-882-3137
2. Second, eligible students can complete the charge process at the NTU campus Bookstore. ***This excludes the Online Bookstore and use of Voucher.***
 - a. The student will be required to sign the charge Invoice and a statement acknowledging the Laptop requirements. The student will receive a copy of the charge form to present to the IT Department for Pick up.
3. Present the copy of the charge Invoice to the front desk/ front office at the IT Department to pick up your purchased laptop or appointments can be made for pickup.
 - a. IT Department: 505-387-7363 / email: its@navajotech.edu



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NON-Financial Aid Eligible Students

****Students currently enrolled who are not eligible for Financial Aid are still eligible to buy a laptop but are fully responsible for the \$500.00 payment to NTU before picking up a laptop. The student is still receiving the discounted price of \$500.00 and is allotted only one (1) laptop.**

Students can purchase a Laptop with cash, credit/debit card at the Bookstore or the Business Office. Procedures follow:

- A. Run your credit/debit card at the Bookstore or at the Business Office then take the Purchase Receipt to the IT department.
- B. Present a copy of the receipt to the front desk/ front office at the IT Department to pick up your purchased laptop or appointments can be made for pickup.
 - a. IT Department: 505-387-7363 / email: its@navajotech.edu

Laptops are available for purchase at the Bookstore for Employees at full cost and can-do payroll deduction.